



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

October 16, 2007

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE CHIEF EXECUTIVE OFFICE, OFFICE OF EMERGENCY  
MANAGEMENT, TO OBTAIN AND MANAGE FEDERAL FINANCIAL ASSISTANCE  
PROVIDED BY THE FEDERAL DEPARTMENT OF HOMELAND SECURITY  
(ALL SUPERVISORIAL DISTRICTS AFFECTED) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Chief Executive Office, Office of Emergency Management (OEM), to obtain and manage Federal financial assistance provided by the Federal Department of Homeland Security and subgranted through the State of California to enhance the ability to prevent, deter, respond to, and recover from emergencies and disasters whether natural or man-made.
2. Adopt the attached signature resolution which authorizes OEM to execute, on behalf of the County, any actions necessary to obtain this Federal financial.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The County of Los Angeles receives funding from fiscal year (FY) 2007 Department of Homeland Security (DHS) Appropriations Act Public Law 109-295. The FY 2007 Emergency Management Performance Grant (EMPG) provides resources to assist State, County, and local governments in moving forward with an all hazards planning approach to emergency management.

The overall purpose of the EMPG is to provide funding to enhance the ability of the State, urban areas, and local jurisdictions to prevent, deter, respond to, and recover from threats and incidents of terrorism.

EMPG provides an opportunity to achieve greater integration of California's Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). The minimum program activities for the Los Angeles County Operational Area (OA) include the following:

- Conduct at least one annual OA Council meeting and gain approval from the Council for EMPG 2007 projects.
- Establish and maintain a regular Emergency Operations Plan review cycle (not more than 3 years).
- Designate a single point of contact to serve as principal coordinator for NIMS implementation.
- Participate in the Mutual Aid Regional Advisory Council and SEMS Specialist Committee meetings.
- Establish a public information system to gather, verify, coordinate, and disseminate information during an incident.
- Include private sector, non-governmental, and volunteer organizations in all phases of emergency management.
- Initiate Incident Command System 300 and 400 training to appropriate staff.
- Validate the inventory of response assets conforms to Federal Emergency Management Agency resource typing standards.
- Utilize response asset inventory for mutual aid requests, exercises, and actual events.
- Develop systems and processes to ensure incident managers at all levels share a common operation view of an incident.
- Maintain training and exercise records.
- Complete FY 2007 National Incident Management System Compliance Assessment Support Tool for FY 2007 requirements.
- Establish or enhance duty officer procedures.

DHS dispenses funds to the State, who then provides financial assistance to the County to purchase equipment and develop exercises. These exercises are to enhance local fire, emergency medical services, urban search and rescue, law enforcement, public works, public health, and emergency management first response capabilities. EMPG has a cost-share requirement which is met through an in-kind labor match.

EMPG requires the County to submit grant documents including, but not limited to, an application, grant assurances, reimbursement requests, performance reports, Governing Body Resolution, and subgrantee agreements.

#### **IMPLEMENTATION OF STRATEGIC GOALS**

- Goal No. 1: Service Excellence, Strategy 2 – Implement programs to improve the efficiency, quality, and responsiveness of County services to all residents.

**FISCAL IMPACT/FINANCING**

EMPG requires matching funds that are satisfied through in-kind labor costs. Cities and County departments with first responder missions are eligible to apply for funding under this grant.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Governor's Office of Emergency Services, through the Governor's Office of Homeland Security, has provided the OA with specific guidelines for the administration and management of this grant. These guidelines detail the activities and expenditures that are allowable.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This grant will provide funding to the OA for planning, equipment, training, and exercises. EMPG helps prevent terrorism, prepare local jurisdictions, and assist the first responders. OEM receives management and administration funds and manages the EMPG with input from the Homeland Security Grant Task Force.

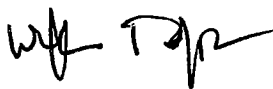
**ENVIRONMENTAL DOCUMENTATION**

Approving the recommended actions will have no environmental impact.

**CONCLUSION**

Upon execution by the Board of Supervisors, please send an adopted copy of this action to the Office of Emergency Management for processing.

Respectfully submitted,



William T Fujioka  
Chief Executive Officer

WTF:SRH:RDC  
MJB:REW:jl

Attachment

c: County Counsel  
Auditor-Controller  
Emergency Management Council

# Governing Body Resolution (For Operational Areas and Urban Area's)

BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
(Governing Body)

OF THE COUNTY OF LOS ANGELES THAT  
(Name of Applicant)

CHIEF EXECUTIVE OFFICER (CEO) , OR  
(Name or Title of Authorized Agent)

ADMINISTRATOR, Office of Emergency Management (OEM) , OR  
(Name or Title of Authorized Agent)

ASSISTANT ADMINISTRATOR, Office of Emergency Management (OEM) ,  
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

## Certification

I, \_\_\_\_\_, duly appointed and  
(Name)

\_\_\_\_\_ of the \_\_\_\_\_  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the \_\_\_\_\_ of the \_\_\_\_\_ on the  
(Governing body) (Name of Applicant)

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Official Position)

\_\_\_\_\_  
(Signature)

**APPROVED AS TO FORM:**

**RAYMOND G. FORTNER, JR.**  
**County Counsel**

By \_\_\_\_\_

**Deputy**